

**UNIVERSITY COUNCIL
ACADEMIC PROGRAMS COMMITTEE**

FOR INFORMATION ONLY

PRESENTED BY: Len Proctor, Chair, Academic Programs Committee

DATE OF MEETING: October 21, 2010

SUBJECT: **Items for Information:**
Academic Schedule for 2010-11 – change to Withdraw deadline for Term One

COUNCIL ACTION: **For information only**

The Academic Programs Committee of Council approves the Academic Schedule each year and reports on the Schedule to University Council.

At its Sept. 29 meeting, the committee approved a change to the 2010-11 Academic Schedule, to move the Term One deadline for withdrawal without academic penalty to **Wednesday, November 17, 2010** (instead of the usual date of November 15 for term one withdrawals)

The deadline for withdrawal without academic penalty is an important date for students; up to and including this date, students withdrawing from a course will receive only a grade comment of “W” on their student record, while withdrawals after this date requires the instructor to assign a failing grade in the course. A grade comment of WF (Withdrawal Failure) is also recorded.

The Banner 8 upgrade to the Student Information System is scheduled to be underway beginning at the end of business on November 10. This upgrade should be complete by Sunday, November 14. However, during the upgrade, faculty will not be able to input midterm grades and students will have no access to withdraw from courses. Given the amount of work that needs to be done during the upgrade, there is also a risk that the system will not be available until Monday.

Moving the Withdraw deadline for this year only will allow extra time for students to access the system for completion of withdrawals. The Registrar discussed this proposal with the Assistant/Associate Deans of all the colleges, and they are in favour of the change for this term.